

Date of application \_\_\_\_\_

Equal access to programs, services, and employment is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the Company.

Please Print

Position applied for \_\_\_\_\_ What is your desired salary range? \$ \_\_\_\_\_

 Name \_\_\_\_\_ Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
                                 Last  First  Middle

 Address \_\_\_\_\_  
   Street  City  State  ZipCode

Telephone# (\_\_\_\_) \_\_\_\_\_ Cell # (\_\_\_\_) \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Referral Source (How did you hear about us?) \_\_\_\_\_

 If you are under 18, and it is required, can you furnish a work permit? \_\_\_yes \_\_\_no  
 If **no**, please explain \_\_\_\_\_

 Have you ever been employed here before? \_\_\_yes \_\_\_no If **yes**, give dates and supervisors \_\_\_\_\_

Are you legally eligible for employment in this country? \_\_\_yes \_\_\_no

Date available for work \_\_\_\_/\_\_\_\_/\_\_\_\_ What are your means of transportation to work? \_\_\_\_\_

Type of employment desired: \_\_\_Full-Time \_\_\_Part-Time \_\_\_Temporary \_\_\_Seasonal

Driver's license number \_\_\_\_\_ State \_\_\_\_\_ Expiration \_\_\_\_\_ Class \_\_\_\_\_

*Answering "yes" to the following question does not constitute an automatic bar to employment. Factors such as date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be taken into account.*

 Have you ever pled "guilty" or "no contest" to, or been convicted of a crime? \_\_\_yes \_\_\_no  
 If **yes**, please provide date(s) and details \_\_\_\_\_

**EMPLOYMENT HISTORY** Starting with your most recent employer, provide the following information:

 Employer \_\_\_\_\_ Telephone # \_\_\_\_\_ Dates employed: Mo. \_\_\_\_ Yr. \_\_\_\_ to Mo. \_\_\_\_ Yr. \_\_\_\_  
 Street address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Starting Wage: \_\_\_\_\_ (hourly or salary?)  
 Starting job title \_\_\_\_\_ Final job title \_\_\_\_\_ Final Wage: \_\_\_\_\_ (hourly or salary?)  
 Immediate supervisor and title \_\_\_\_\_ May we contact for reference? \_\_\_yes \_\_\_no \_\_\_later  
 Why did you leave? \_\_\_\_\_  
 Summarize the type of work performed and job responsibilities: \_\_\_\_\_  
 What did you like most about your position? \_\_\_\_\_  
 What were the things you liked least about the position? \_\_\_\_\_

 Employer \_\_\_\_\_ Telephone # \_\_\_\_\_ Dates employed: Mo. \_\_\_\_ Yr. \_\_\_\_ to Mo. \_\_\_\_ Yr. \_\_\_\_  
 Street address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Starting Wage: \_\_\_\_\_ (hourly or salary?)  
 Starting job title \_\_\_\_\_ Final job title \_\_\_\_\_ Final Wage: \_\_\_\_\_ (hourly or salary?)  
 Immediate supervisor and title \_\_\_\_\_ May we contact for reference? \_\_\_yes \_\_\_no \_\_\_later  
 Why did you leave? \_\_\_\_\_  
 Summarize the type of work performed and job responsibilities: \_\_\_\_\_  
 What did you like most about your position? \_\_\_\_\_  
 What were the things you liked least about the position? \_\_\_\_\_

 Employer \_\_\_\_\_ Telephone # \_\_\_\_\_ Dates employed: Mo. \_\_\_\_ Yr. \_\_\_\_ to Mo. \_\_\_\_ Yr. \_\_\_\_  
 Street address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Starting Wage: \_\_\_\_\_ (hourly or salary?)  
 Starting job title \_\_\_\_\_ Final job title \_\_\_\_\_ Final Wage: \_\_\_\_\_ (hourly or salary?)  
 Immediate supervisor and title \_\_\_\_\_ May we contact for reference? \_\_\_yes \_\_\_no \_\_\_later  
 Why did you leave? \_\_\_\_\_  
 Summarize the type of work performed and job responsibilities: \_\_\_\_\_  
 What did you like most about your position? \_\_\_\_\_  
 What were the things you liked least about the position? \_\_\_\_\_

Describe construction experience:

Describe equipment you are familiar with:

### SKILLS AND QUALIFICATIONS

Summarize any special training, skills, licenses and/or certificates that may assist you in performing the position for which you are applying:

Computer Skills (Check where appropriate. Include software titles and years of experience.)

\_\_\_ Word Processing \_\_\_\_\_ Years: \_\_\_\_\_ E-Mail \_\_\_\_\_ Years: \_\_\_\_\_  
 \_\_\_ Spreadsheet \_\_\_\_\_ Years: \_\_\_\_\_ Internet \_\_\_\_\_ Years: \_\_\_\_\_  
 \_\_\_ Presentation \_\_\_\_\_ Years: \_\_\_\_\_ Other \_\_\_\_\_ Years: \_\_\_\_\_

### EDUCATIONAL BACKGROUND

Starting with your most recent school attended, provide the following information:

School (include City/State)	Years Completed	Completed	GPA/Class Rank	Major/Minor
		Diploma ___ GED _____ Degree _____ Certification _____ Other _____		
		Diploma ___ GED _____ Degree _____ Certification _____ Other _____		
		Diploma ___ GED _____ Degree _____ Certification _____ Other _____		

### REFERENCES

List names and telephone numbers of three business/work references who are **not** related to you and are **not** previous supervisors. If not applicable, list three schools or personal references who are **not** related to you.

Name	Title	Relationship to you	Telephone	Number of Years Known

**LIST OF EXPERIENCE**

**Please complete the following:**

Please check the column that closest describes your experience:

NO EXPERIENCE (Would like to learn)	SOME EXPERIENCE (Still need direction)	MUCH EXPERIENCE (Minimal direction needed)	COMMENTS
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Supervision				
Survey/stakeout/building layout				
Equipment operation – list type				
Concrete slabs				
Concrete footings & foundations				
Concrete finishing				
Welding work				
Rough carpentry				
Layout walls				
Finish carpentry (trimwork)				
Cabinet/countertop hanging				
Asphalt shingling				
Metal roofing				
Metal/vinyl soffit/fascia				
Metal/vinyl/Hardiboard siding				
Hang metal or wood doors				
Mount windows				
Steel stud framing				
Drywall finishing				
Acoustical ceiling tile work				
HVAC work				
Plumbing – journeyman or apprentice?				
Other skill? – please list				
Overall:				
Steel building erection				
Pole building erection				
Residential construction				
Commercial construction				

**PLEASE READ CAREFULLY**

**APPLICATION FORM WAIVER**

In exchange for the consideration of my job application by Savannah Construction and Preservation (hereinafter called "the Company"), I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other Company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of SC&P or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by the owner of the Company. Both the undersigned and SC&P may end the employment relationship at any time, without specified notice or reason. If employed, I understand that the Company may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give the Company permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release the Company from any liability as a result of such contract.

I also understand that (1) the Company has a drug and alcohol policy that provides for preemployment testing as well as random and /or periodic testing after employment; (2) consent to and compliance with such policy is a condition of my employment; and (3) continued employment is based on the successful passing of testing under such policy. I further understand that continued employment may be based on the successful passing of job-related physical examinations.

I further understand that my employment with the Company shall be probationary for a period of thirty (30) days, and further, that at any time during the probationary period or thereafter, my employment relation with the Company is terminable at will for any reason by either party.

Savannah Construction and Preservation conducts work in sensitive environments, where children and or the general public may be present, as well as museums and churches. Employment is subject to the applicant passing a background check.

Signature of applicant \_\_\_\_\_ Date: \_\_\_\_\_

Savannah Construction and Preservation is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, national origin, citizenship, age or disability. We assure you that your opportunity for employment with this Company depends solely on your qualifications.

Thank you for completing this application form and for your interest in our business.